

Moultonborough Planning Board
P.O. Box 139
Moultonborough, NH 03254

Regular Meeting

October 12, 2016

Minutes

Present: Members: Scott Bartlett, Rich Kumpf, Joanne Farnham, Kevin Quinlan, Allen Hoch,
Norman Larson, Russ Wakefield (Selectmen's Representative)
Alternate: Rich Thorman
Staff Present: Administrative Assistant, Bonnie Whitney

I. Pledge of Allegiance

The Chairman opened the regular meeting at 7:00 PM and led the Pledge of Allegiance.

II. Approval of Minutes

Motion: Mr. Hoch moved to approve the Planning Board Minutes of September 28, 2016, as written, seconded by Mrs. Farnham, carried unanimously.

III. Citizen's Forum – None

IV. New Submissions – None

V. Boundary Line Adjustments – None

VI. Hearings – None

VII. Other Business/Correspondence

1. Review of possible amendments to the Zoning Ordinance: Village Center Overlay District (VCOD) and the VCOD Map: Mr. Bartlett stated that members had been provided with a final draft of the VCOD language, a revised map which identified the properties to be included in the VCOD, along with an Owner's list by Tax Map and Lot number. Members reviewed the map, noting the need to correct Map 65-12, which was shown as 62-12. Members noted the proposed map had been amended in accordance with their suggested changes from their meeting on September 28th.

The Chairman noted that the October 12th draft version of the VCOD had been amended to reflect the few minor changes. He noted that on page 4, under Design Standards, it states "the Moultonborough Village Design Guidelines (to be prepared)". Members were provided with draft Design Guidelines prepared by the Interim Planner. Members reviewed and discussed the draft, making a suggestion to include language which would address and or limit the possible colors of buildings. It was noted that these were only guidelines and not requirements, and that they would become part of the Site Plan Regulations and not the Zoning Ordinance.

Motion: Mr. Quinlan moved to approve the proposed amendment for the VCOD for posting and to schedule the Public Hearing for Wednesday, November 9, 2016, with a date for a final Public Hearing, if necessary, to be Wednesday, November 30, 2016, seconded by Mrs. Farnham carried unanimously.

2. Master Plan Steering Committee (MPSC) Update: Members were provided with a final draft of the Land Use & Development Chapter. Chairman Bartlett stated that this was the result of a lot of work the MPSC has done, along with the outside consultant, Mike Izard, from the Lakes Region Planning Commission. The committee finalized up the recommendations, the Land Use Goals and the Implementation. The MPSC reviewed all of the goals of the prior version of the Land Use Chapter, moved some forward and incorporated them with thoughts, new objectives and strategies shown on the last 3 pages. The Chair commented that the Implementation is an active document, should be looked at on a regular basis, and should be the backbone of things the board does going forward as it pertains to land use.

The Chair noted that the Transportation Chapter is still in development and will be forthcoming.

Mr. Quinlan stated that the idea was to try and put the objectives and strategies in a way that allows the boards to be a little bit flexible and the best approaches rather than try to dictate you must do this, it has some leeway or flexibility. This can be modified as time goes on and the village grows. This isn't just for the village, but the entire town.

Chairman Bartlett stated that there will be three chapters, Vision, Land Use and Transportation, which are being reworked, along with an executive summary. The action of the board for this process is that the board must hold a public hearing prior to the adoption or amendment to the master plan, must have an affirmative vote of a majority of its members, and it must be filed with the town clerk. The Chair asked that members review the Land Use & Development Chapter for approval at their next meeting, noting the need to still hold the required public hearing. It was noted that the MPSC will be meeting on October 18th.

2. Mr. Wakefield noted that the Board of Selectmen will be holding their annual Convention of Committees on October 24th at the Moultonborough Library beginning at 6 p.m. This will include a review of the 2016 Select Board goals and a round table discussion open to a variety of topics of concern and interest to the community. The BoS is looking forward to participation from the Boards and Commissions.

IX. Adjournment: Mrs. Farnham made the motion to adjourn at 8:06 PM, Seconded by Mr. Hoch, carried unanimously.

Respectfully Submitted,
Bonnie L. Whitney
Administrative Assistant